



Missouri Department of Higher Education

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## NEW PROGRAM PROPOSAL FORM

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**Sponsoring Institution(s):** Three Rivers Community College

**Program Title:** Enhanced Education Certificate

**Degree/Certificate:** One- Year

**Options:** none

**Delivery Site(s):** Poplar Bluff – main campus, Malden, Sikeston, Kennett, Dexter

**CIP Classification:** 24.0101 (Please provide a CIP code)

**Implementation Date:** Spring 2015

**Cooperative Partners:**

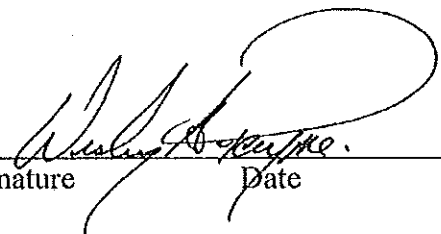
### AUTHORIZATION:

Dr. Wesley A. Payne/President/VP for Learning

Name/Title of Institutional Officer

Signature

Date

 9/23/14

Dr. Wesley Payne

President/Vice-President for Learning

email: wpayne@trcc.edu

573-840-9688

Person to Contact for More Information

Telephone

## **SUMMARY OF NEED**

### **A. Student Demand**

The demand for a college education has increased steadily over recent decades. At Three Rivers College the student headcount has increased by 46% over the past five years as compared to an average increase in headcount of 21.6% for all Missouri public two-year schools over the same time period (Missouri Department of Higher Education). Three Rivers College's in-district tuition of \$75 per credit hour is one of the lowest among Missouri colleges. The low cost, quality instruction and ease of course transfer to local four-year colleges, makes the completion of the 42-hour block within the Certificate in General Education a valuable accomplishment for many Three Rivers College students. This program of study will allow students in our service area to obtain a certificate, and then choose to either complete their associate degree or transfer to a four-year institution.

Based on discussions with students, some expressed their concern with being able to smoothly transfer from Three Rivers to a four-year institution. This option would allow them to more easily do this with or without the completion of an associate degree. The assessment of Three Rivers Community College faculty indicated there is a need for a certificate option.

The enrollment for the first five years of the program for full- and part-time students is estimated as follows:

Year 1	2014-2015	125
Year 2	2015-2016	135
Year 3	2016-2017	145
Year 4	2017-2018	155
Year 5	2018-2019	165

For enrollment projections, see FORM SE attached.

### **B. Market Demand**

Needs analysis was conducted by evaluating the options currently available for our students. Completion of the Enhanced Education certificate will better prepare the student to complete his or her associate degree or to transfer to a university.

Businesses require employees with basic education skills, a need that is likely to increase in the future. People with a higher level of education earn more money over their lifetime and have a lower rate of unemployment than those who do not go to college. According to University of Missouri Extension statistics, in 2000 the percentage of Missourians aged 25 or older who had completed some college or an associate degree was 27%. The U.S. Census Bureau, American Community Survey 2006-2008 shows that the median annual incomes for those with a high school diploma was \$21,569, those with some college earned \$27,361 and those with an associate degree earned \$32,602. The Missouri Economic Research and Information Center shows that in 2010 unemployment in the state was 8.3% among those who had some college or an associate degree compared to 11.2% for those who had a high school diploma. This clearly shows the advantage of students completing at least some college level work.

### **C. Societal Needs**

This certificate represents an affordable option for residents of the service area wishing to either enter the work force or to transfer to a university. Tuition at Three Rivers Community College is relatively inexpensive and provides considerable monetary savings to students wishing to complete the first couple of years of college. In addition, the program provides citizens with the means of pursuing a certificate that leads to better employment possibilities, as well as earning a higher income that provides a better standard of living for their families.

### **D. Methodology for Identification of Market and Societal Need**

Market demand and societal information was obtained from a variety of sources. Specific sources include, but are not limited to the following:

- Internet research on labor statistics in 2013:
  - ✓ Bureau for Labor Statistics
  - ✓ Missouri Department of Economic Development
  - ✓ Missouri Department of Higher Education
  - ✓ University of Missouri Extension
  - ✓ Office of Social and Economic Data Analysis
  - ✓ Missouri Economic Research and Information Center
- Needs assessment conducted by Three Rivers Community College staff (2013-2014).

## **DUPLICATION AND COLLABORATION**

There are no certificates similar to this one offered by other community colleges within our service area. Therefore, there is no duplication of effort with any other community college.

This certificate is designed to be offered at the home campus and at our education centers located in Malden, Sikeston, Kennett and Dexter. The certificate is a step towards completion of an associate or bachelor's degree.



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### PROGRAM STRUCTURE

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A. Total credits required for graduation: Enhanced Education Certificate

B. Residency requirements, if any: 15 hours must be completed at Three Rivers Community College

C. General education: Total credits: 24 Hours – PLEASE SEE ATTACHED COURSE SELECTION

Courses (specific courses OR distribution area and credits):

\_\_\_\_ HPER 233 \_\_\_\_ 3cr. ARTS 223 \_\_\_\_ 3cr. MUSC 263 \_\_\_\_ 3cr.  
\_\_\_\_ MATH 163 \_\_\_\_ 3cr. HIST 111 \_\_\_\_ 3 cr. HIST 112 \_\_\_\_ 3 cr.  
\_\_\_\_ \_\_\_\_ cr. \_\_\_\_ \_\_\_\_ cr. \_\_\_\_ \_\_\_\_ cr.  
GEOG 111 \_\_\_\_ 3 \_\_\_\_ cr. or GEOG 112 \_\_\_\_ 3 cr. \_\_\_\_ \_\_\_\_ cr.  
ENGL 281 \_\_\_\_ 3 \_\_\_\_ cr. or ENGL 282 \_\_\_\_ 3cr. or PHIL 243 \_\_\_\_ 3 \_\_\_\_ cr.

D. Major requirements: Total credits: Click here to enter text.

____	cr.	____	cr.	____	cr.
____	cr.	____	cr.	____	cr.
____	cr.	____	cr.	____	cr.
____	cr.	____	cr.	____	cr.
____	cr.	____	cr.	____	cr.

E. Free elective credits: N/A (Sum of C, D, and E should equal A.)

F. Requirements for thesis, internship or other capstone experience:  
CPST 290 General Capstone Experience

G. Any unique features such as interdepartmental cooperation:  
none

## Enhanced Education

Certificate Type: One-Year

Contact: Madawn Traxel [mtraxel@trcc.edu](mailto:mtraxel@trcc.edu)

Purpose: The Enhanced Education certificate will provide transparency for clear transferability purposes and degree completion.

Course			Hours	
HPER	233	PE for the Elementary Teacher	3	
ARTS	223	Art for the Elementary Teacher	3	
MUSC	263	Music for the Elementary Teacher	3	
MATH	163	College Algebra	3	
GEOG	111	Regional Geography: Eastern World -or-	3	
	112	Regional Geography: Western World		
ENGL	281	Old Testament Literature -or-	3	
	282	New Testament Literature		
PHIL	243	Religions of the World	3	
HIST	111	American History to 1877 -or-	3	
	112	American History since 1877		
TOTAL HOURS			24	



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### STUDENT ENROLLMENT PROJECTIONS

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Year	1	2	3	4	5
Full Time	85	90	95	100	105
Part Time	40	45	50	55	60
Total	125	135	145	155	165

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Form SE • Student Enrollment Projections



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## PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

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Institution Name      Three Rivers Community College  
Program Name          Enhanced Education Certificate  
Date    4/30/2014

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

### Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.  
Student will already be accepted into the TRC Teacher Ed Program.
- Characteristics of a specific population to be served, if applicable.  
No special preparation will be required. It is the policy of Three Rivers Community College to maintain and promote educational opportunity without regard to race, color, sex, age, religion, national origin, marital status, disability, veteran's status or other non-merit factors. All populations will be served.

### Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.  
Normal faculty requirements that exist for those teaching in other transfer education program will be required. Three Rivers Community College selects instructors based on a combination of education and work experience in the respective fields of study where adjunct faculty is used. Adjunct faculty must meet the same academic and professional requirements for teaching of a given course as would be required of full-time faculty to teach the same course on campus.
- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.  
It is anticipated that 75% of the certificate credit hours will be assigned to full-time faculty.
- Expectations for professional activities, special student contact, teaching/learning innovation.

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Form PQ – Program Characteristics and Performance Goals

The faculty will be expected to use various technologies such as Smart boards, laboratory data system, internet-based and interactive television (ITV) delivery methods.

#### **Enrollment Projections**

- Student FTE majoring in program by the end of five years.  
It is anticipated that 165 students will major in the program by the end of five years.
- Percent of full time and part time enrollment by the end of five years.  
Full-time 60%  
Part-time 40%

#### **Student and Program Outcomes**

- Number of graduates per annum at three and five years after implementation.  
It is anticipated to have 145 graduates at the end of three years and 165 at the end of five years.
- Special skills specific to the program.  
None
- Proportion of students who will achieve licensing, certification, or registration.  
Although students will not receive immediate licensing, these courses are a bridge to the teacher prep program at the university.
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.  
It is anticipated that students will pass above the 75th percentile on the Three Rivers College Capstone Exam and will pass the MoPTA above the 60th percentile.
- Placement rates in related fields, in other fields, unemployed.  
It is anticipated that 80% of the graduates from the program will complete an AAT degree or transfer to a four year and find employment.
- Transfer rates, continuous study.  
It is anticipated that 90% will transfer to a four-year institution for further studies. The courses in the certificate are designed to transfer to four year universities and constitute vital information for the teacher to be successful in the classroom.

#### **Program Accreditation**

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide reasons.

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Due to recent changes in Three Rivers Community College advising process, a gap in financial aid existed and by continuing to provide funding for these courses in the Teacher Ed Program without accounting for where students would be required to take them, the institution would be out of compliance with Federal Government requirements. This certificate creates transparency for both financial aid eligibility and transferability.

**Alumni and Employer Survey**

- Expected satisfaction rates for alumni, including timing and method of surveys. No surveys were conducted as these courses are required for degree completion indicating the satisfaction rate would be at or around 100%.
- Expected satisfaction rates for employers, including timing and method of surveys. N/A